

# FIRST AID POLICY AND PROCEDURES FOR WHIZZ KIDS PRE-SCHOOL

## Policy

In our pre-school staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least two members of staff with current first aid training are on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children.

## Procedures

The first aid kit

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items only:

- Triangular bandages .
- Sterile dressings.
- Assorted plasters (individually-wrapped ).
- Sterile eye pads (with bandage or attachment.
- Safety pins.
- Disposable plastic gloves.

The first aid box must be accessible to adults and is kept out of the reach of children.

No un-prescribed medication is given to children, parents or staff.

At the time of admission to our pre-school, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.

Parents sign a consent form at registration allowing staff to accompany their child in an ambulance to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that the parents have been informed and are on their way to the hospital.

## Legal framework

- Health and Safety (First Aid) Regulations (1981)

This policy and its procedures was adopted at a meeting between Mrs Terina Wilkinson and Mrs Sara Ward on 26<sup>th</sup> November 2019 and will be reviewed annually or sooner if necessary.

Signed by

Mrs Terina Wilkinson .....

Room 1 Manager

And

Mrs Sara Ward .....

Room 2 Manager